



C U Y A M A C A
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Regular Meeting
Thursday, December 6, 2007

MINUTES

Present: J. Campbell, J. Custeau, J. Ford, G. Gomez, S. Haber, L. Halsted, C. Hammond, J. Hider, N. Keeley, T. Marshall, T. Nichols, T. Pagaard, J. Resto, (Proxy for K. Wergeland), G. Thurman, M. Wangler, T. Zambelli

Absent: P. Thiss

Others: Nancy Jennings, Katherine Nette, Clifton Quinn, Patricia Santana, Pat Setzer

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call To Order

Senate President Jan Ford called the meeting to order at 2:01p.m.

I. APPROVAL OF MINUTES

M/S/P (Haber /Pagaard) to approve the minutes of the meeting of November 8, 2007.

The minutes of November 29, 2007 will be brought to the February 14, 2008 Academic Senate meeting for approval.

II. PRESIDENT'S REPORT

A. California's Fiscal Outlook: LOA Projections: Academic Senate President Jan ford distributed copies of an email she received at the college Budget Committee from the state Legislative Analysis Office for Budget Projections for 2007-08 through 2012-13. The email highlighted state budget shortfalls for the current fiscal year. The college Budget Committee has not yet discussed a possible plan for cutbacks should that be necessary, but will probably look at cutback scenarios that range from 3% to 5%. There is no definite information yet on how the state will handle the shortfall.

B. System Office Summit on Textbook Costs: Jan announced that the State Chancellor's office held a textbook summit to discuss the rising cost of textbooks. Students, faculty, bookstore managers, student services and instructional administrators, business officers, librarians, educational technology innovators, community college presidents and trustees, book publishers and used book wholesalers were participants in the summit. A press release on the summit is posted on State Chancellor's website.

C. Smoking Policy Survey Results: Jan also distributed a handout from District Executive Council (DEC) on the results of the district wide smoking survey. The survey was conducted to determine if the district should become smoke free or have designated smoking areas. Because there was no clear majority in the voting, members of DEC will be discussing next steps at its next meeting in January.

III. ACTION

A. Cuyamaca College 508 Compliance

M/S/P: (Zambelli/Marshall) to endorse the Cuyamaca College 508 Compliance Plan developed by the Online Teaching and Learning Committee.

B. SLO Task Force

M/S/P: (Wangler/Zambelli) to endorse the formation of a SLO Task Force with the recommended change to eliminate “the implementation of” in the first sentence of the charge.

C. Plus-Minus Grading

Grossmont faculty member, Clifton Quinn, attended the meeting to answer questions for senators. Jan announced that the Grossmont Academic Senate passed a similar resolution at their December 3, 2007 meeting.

M/S/P: (Zambelli/Custeau) to approve the Cuyamaca College Academic Senate Resolution in Support of “Plus” and “Minus” Grades.

Resolved, the Cuyamaca College Academic Senate recommends that beginning in Fall 2008, instructors have the option to assign the following letter grades to their students’ work at the completion of a course of study:

A+ = 4.0	B+ = 3.3	C+ = 2.3	D = 1.0
A = 4.0	B = 3.0	C = 2.0	F = 0.0
A- = 3.7	B- = 2.7	**	

*****(California Code of Regulations does not allow the assignment of a “C-“ grade.)***

A. Emeritus Status

M/S/P: (Zambelli/Custeau) that the senate refers the Emeritus Policy to the Academic Rank Committee (ARC) for review and possible revision with ARC reporting recommendations back to the Academic Senate for approval.

B. Syllabus Task Force

M/S/P: (Campbell/Zambelli) to create a Syllabus Task Force charged with revising the current syllabus policy and checklist in the Faculty Handbook to (1) clarify the current syllabus review procedures, and (2) delineate “essential” and “recommended” items for inclusion in the course syllabi checklist. The Syllabus Task Force will report their recommendations back to the Academic Senate for approval.

Jan asked for volunteers to serve on the Syllabus Task Force. Tim Pagaard, Michael Wangler, and Judy Campbell volunteered to be a part of the task force for the Senate. SOC will recruit other faculty not serving on the senate.

IV. INFORMATION

A. Instructional Program Review Summary

Nancy Jennings, faculty co-chair of the Program Review Committee, provided the senate with an overview of the program review process. The process begins in the fall, with a kick off meeting the previous May. Every academic program is reviewed on a 5-year cycle. The final reports are due in November. The Instructional Program Review reports have been changed to conform to WASC standards. The Program Review Committee develops a 3-page summary of the report that is submitted to the Governing Board, Academic Senate, Academic Master Plan Committee and Innovation and planning Council for review and approval. Nancy reviewed the summary for the Child Development Program which included commendations, recommendations, and comments. The report also addressed progress made on the recommendations from the last program review. Nancy reported that Mathematics, Automotive Technology, and Exercise Science program reviews are due in the next cycle of program review. She informed the senate that the Program Review Committee is currently doing a review of the LRC, which has not been done before. This review came out of a recommendation from the WASC accreditation site visit. Instructional Program Review summaries for Science and Engineering and the LRC will be coming to the senate in the near future.

B. Class Maxima

In the absence of Nancy Jennings,

M/S/P (Wangler/Campbell) to go to committee the whole for discussion on the Class Maxima Resolution placed before the Senate.

Tony Zambelli recommended that Courtney Hammond serve as chair of the committee and that acknowledged speakers alternate between “pro” and “con”.

With the arrival of Nancy Jennings,

M/S/P (Wangler/Hider) to come out of the committee of the whole to hear Nancy Jennings’s report.

After Nancy Jennings departure,

M/S/P (Wangler/Hider) to go back to the committee of the whole.

M/S/P (Zambelli/Hider) to come out of the committee of the whole.

Tony Zambelli encouraged senate members and guests not to discuss what happened when the senate went into the committee of the whole with those who were not in attendance.

V. ADDITIONAL REPORTS

A. *Vice President Report* - No report due to lack of time.

B. *Professional Development Committee Report* - No report due to lack of time.

C. *Curriculum Committee Repot* - No report due to lack of time.

Adjournment – Senate President Jan Ford adjourned the meeting at 3:47 p.m.

Reported by Gen Nix